



केन्द्रीय विद्यालय संगठन

Kendriya Vidyalaya Sangathan

जबलपुर सम्भाग : जी.सी.एफ. इस्टेट, साईंस कॉलेज के पीछे, जबलपुर - ४८२ ०११ (मध्य)
Jabalpur Region :: GCF Estate, Behind Science College, Jabalpur -- 482 011(MP)
(URL: www.kvsrojabalpur.org :: e-Mail: acjabalpur@gmail.com)

No. F.22055/2020/KVS/RO/JBP/ 31539-84

Dt. 08-03-2022

E-MAIL/ SPEED POST**ORDER**

As per KVS (HQ), New Delhi Order No. F.11-55/2000-KVS(Vig)/Pt.1/1122-25 Dt. 05.03.2019, in supersession to previous orders, the approval of the Commissioner, Kendriya Vidyalaya Sangathan is hereby conveyed to re-constitute the "Internal Complaints Committee" at Regional Office level for Jabalpur Region to deal with the complaints regarding Sexual Harassment of women at workplace, in terms of provisions of Section 4(2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 enforced on 09th December, 2013. Accordingly, the following members are nominated for constituting the "Internal Complaint Committee" at KVS, RO, Jabalpur level to deal with the complaints of sexual harassment in respect of women employees at KVS, RO, Jabalpur upto the level of SO (excluding FO) and against Principals, Vice Principals and HMs of the Jabalpur Region.

S. No.	Nomenclature	Name of the Nominated Member
1	Presiding Officer	Dr.Mrs. Vandana Sekar, Assistant Commissioner
2	NGO Member	Mrs. Preeti Jain Innerwheel Club of Jabalpur
3	Member	Mrs. B.Ekka, Principal, Kendriya Vidyalaya, COD, Jabalpur
4	Member	Mr. M.P.Kurveti, Principal, Kendriya Vidyalaya, Chhindawara No.2

The Presiding Officer and the Members of the above committee will hold office for a period not exceeding three years from the date of issue of this order. The Presiding Officer of the Committee will ensure the following:-

1. Co-ordinate with the NGO member, other member and respective Principals/Vidyalayas to fix date and time for conduct of enquiry.
2. Co-ordinate with the NGO member and plan and facilitate the tour programme.
3. The inquiry will be conducted in terms of guidelines contained in the judgement Dt. 13.08.1997 of the Hon'ble Supreme Court in Vishaka and Others Versus State of Rajasthan & Others and order dated 26.04.2004 passed by the Hon'ble Supreme Court in the case of Medha Kotwal Lele and others Vs Union of India & Others.
4. It is mandatory to have one NGO member while investigating the cases of Sexual harassment of women employees.
5. The inquiry into the the complaints of sexual harassment at workplace is to be conducted strictly as per the procedure and timeline prescribed in the Act and the guidelines issued from time to time by the Govt. of India. Submission of inquiry Report with specific findings and supporting documents alongwith her comments/ recommendation within a period of one month from the date of such receipt of a complaint.
6. The complains with regard to women at workplace will now be referred to the above committee and the committee will submit its report within 10 days from date of receipt of the complaint (if any). This order suppresses the previous order issued by this office vide F/22055/2019/KVS/RO/JBP/10 dated 05.04.2019. The above committee including the Presiding Officer will remain in force w.e.f 08.03.2022 for a period of 03 years . If any changes happen due to administrative exigencies then accordingly the changes will be incorporated and will be communicated.

This issues in accordance with the direction of KVS (HQ) vide letter Dt. 05.03.2019.

(TAJUDDIN SHAIK)
DEPUTY COMMISSIONER

Distribution:-

1. Dr.Mrs. Vandana Sekar, Assistant Commissioner, KVS, RO, JBP
2. Smt. Preeti Jain, Innerwheel Club of Jabalpur
3. Smt.B.Ekka/ Deepti Swaroop, Principal, Kendriya Vidyalaya, COD/ TFRI, Jabalpur
4. Shri. M.P.Kurveti, Kendriya Vidyalaya, Chhindawara No.2
5. All the Principals, Kendriya Vidyalayas, Under Jabalpur Region for information and circulation among the staff.
6. All the Asstt. Commissioners/ AO/ FO and Staff at KVS, RO, Jabalpur for information.
7. Asstt. Commissioner (Vig), KVS (HQ), New Delhi for information.