



# केन्द्रीय विद्यालय संगठन

(मानव संसाधन विकास मंत्रालय : भारत सरकार)

## Kendriya Vidyalaya Sangathan

(Ministry of HRD Deptt of Education Govt. of India )जबलपुर सम्भाग, जी०सी०एफ०  
इस्टेट, साईंस कॉलेज के पीछे, जबलपुर – 482 011 (म०प्र०)

Jabalpur Region, GCF Estate, Behind Science College, Jabalpur –482 011(MP)

(URL: <https://rojabalpur.kvs.gov.in/> :: e-Mail: [acjabalpur@gmail.com](mailto:acjabalpur@gmail.com)-

DC/AC/AO/FO – 2678390 Fax – 0761-2678369

F. 33089/2017-2018/RO(JBP)

Dated. 16.01.2020

### निविदा आमंत्रण

केन्द्रीय विद्यालय संगठन, क्षेत्रीय कार्यालय, जबलपुर प्रिंटिंग कार्यों के लिए वर्ष 2019–20 हेतु पंजीकृत एवं प्रतिष्ठित निविदाकर्ताओं से सीलबंद निविदाएँ आमंत्रित करता है :-

प्रिंटिंग कार्यों के निविदा हेतु रू० 200/- (रूपये दो सौ मात्र) की राशि नकद रूप में डिमाण्ड ड्रफ्ट जो 'केन्द्रीय विद्यालय संगठन क्षेत्रीय कार्यालय खाता , जबलपुर' को देय हो, के द्वारा भुगतान करके दिनांक 06/02/2020 तक किसी भी कार्यालय दिवस में प्रातः 9.30 बजे से सायं 4.30 बजे तक निविदा प्रपत्र प्राप्त किए जा सकते हैं । निविदा सूचना इस कार्यालय की वेबसाइट <https://rojabalpur.kvs.gov.in/> पर भी उपलब्ध है। निविदा दस्तावेज वेबसाइट से डाउनलोड कर रु. 200/- डिमाण्ड ड्राफ्ट/पे आर्डर चेक के साथ जमा किया जा सकता है। निविदा प्रपत्र जमा करने की अंतिम तिथी 06/02/2020 अपराह्न 5.00 बजे है । उपरोक्त निविदा प्रपत्र दिनांक 07/02/2020 को ही दोपहर 10.00 बजे खोले जाएंगे ।

उपायुक्त



# केन्द्रीय विद्यालय संगठन

(मानव संसाधन विकास मंत्रालय : भारत सरकार)

## Kendriya Vidyalaya Sangathan

(Ministry of HRD Deptt of Education Govt. of India )

जबलपुर सम्भाग जी०सी०एफ० इस्टेट , साईंस कॉलेज के पीछे, जबलपुर – 482 011 (म०प्र०)

Jabalpur Region :: GCF Estate, Behind Science College, Jabalpur –482 011(MP)

(URL: [www.kvsrojabalpur.org](http://www.kvsrojabalpur.org) :: e-Mail: [acjabalpur@gmail.com](mailto:acjabalpur@gmail.com))

F. 22089/2/2019-20/KVS/JBP

Dated : 16/01/2020

**SPEED POST  
CONFIDENTIAL**

To,

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**Subject :- Invitation of quotations for supply of Printing material for use in the Kendriya Vidyalayas of Jabalpur Region for the year 2019-20-reg.**

1. The Kendriya Vidyalaya Sangathan, an Autonomous Body, under the Ministry of HRD, Govt. of India is a Society registered under the Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting quality education to the children of transferable Central Govt. Employees among others.
2. Sealed tenders are invited on "**per page basis**" for composing, typing, setting and printing material to be done for **confidential question papers** from the registered firms/agencies specialized in printing works. The firms/agencies are also required to carry adequate financial status with an annual turnover of **Rs 10 lakhs** or more in the last financial year and a solvency status of **Rs. 5 lakhs** from their bankers.
3. The bid should accompany the Earnest Money Deposit of Rs. 20,000/- (Rs. Twenty thousand Only) in the form of account payee demand draft/banker's cheque/NEFT of any scheduled bank in favour of "KVS RO Jabalpur" for the amount as mentioned above in the Account No.10608976477, IFSC code SBIN0000390. The tenders containing bid in envelopes as above should be sealed & super-scribed as "Tender for printing of Question papers addressed to Deputy Commissioner, KVS RO Jabalpur. The tenders will be received up to **06/02/2020 (17.00 Hours)**. The tender received after the stipulated date and time shall not be considered and liable to be rejected summarily.
4. The bids in envelop will be opened on **07/02/2020 at 10.00** hrs in the presence of the representative/s of the bidders, who wish to be present, in the Chamber of the Deputy Commissioner, KVS Regional Office, Jabalpur. The date for declaration of result of the bid will be told on a subsequent date after thorough vetting of the bids received. The tenders not conforming to the requirements mentioned above and as laid down in the terms and conditions or not accompanied by earnest money are liable to be rejected summarily. All pages of the tender should be signed by the bidder with seal. The bid shall be duly filled in and submitted in original. The

writing should be clear and legible. Where figures are furnished, the same are to be written in words also within brackets. All columns in the tender documents should be filled up. Attach Separate sheets wherever necessary.

1. Description of work : Composing, Typing, Setting, Printing & Supply of confidential question papers.
2. Volume of work : As given in the commercial bid
3. Specifications of the items : As per attached Part-II.
4. Owner : Kendriya Vidyalaya Sangathan, RO Jabalpur
5. Earnest Money Deposit : Rs. 20,000/- Twenty thousand only (By DD/PO favour of "KVS RO Jabalpur" payable at Jabalpur AND NEFT in the account No. 10608976477, IFSC code SBIN0000390).
6. Time of Completion : 15 days to 20 days from date of placing the supply order.
7. Performance Security Deposit : 10% of the contract Value
8. Schedule of submission of Tender at KVS RO Jabalpur : **06.02.2020 (17.00 Hours)**
9. Date & time of opening : **07.02.2020 (10.00 Hours)**
10. Place of Opening : The Office of the Deputy Commissioner, Kendriya Vidyalaya Sangathan, RO Jabalpur

### **TERMS & CONDITIONS**

1. This document states the complete information of date of submission & opening of tenders, period allowed for the work etc.
2. The tenderers shall be deemed to have studied the items, specifications and details of the supplies to be made within the time schedule attached and to have acquainted himself/ themselves with the conditions attached. The bidders/their representatives are permitted to be present at the time of the opening of the tenders.
3. The tenderer shall quote rates inclusive of all taxes etc as applicable, whatsoever. The rates have to be FOR Jabalpur Regional Office (place/s to be mentioned in supply order)  
The question paper packages should be bundled together school wise and delivered to the cluster incharge KV as per the details given in Part-2 with proper packing in suitable cover/envelope wherever asked for. **Rates quoted should include DTP, Composing, Binding, Stapling, Transportation, Freight and all kinds of taxes, GST, Octroi, etc. Separate mention of DTP, Composing, Binding, Stitching, Transportation, Freight and taxes, GST, Octroi etc., will not be accepted.** Incomplete / Conditional tenders are liable to be summarily rejected. However, the undersigned reserves the right to decide on such a matter in the interest of the Sangathan, if felt necessary.
4. The rates quoted by the contractor shall hold good and valid up to one year from the date of finalization of the tender. No amendment in the rate except increase in the rates of Sales Tax/ GST during the period of execution of the contract will be accepted.

5. There should not be any overwriting or corrections in the tenders. If the figure is required to be amended, it should be neatly scored out, the revised figure written above and the same attested with signature and date; otherwise their tender will be liable for summarily rejection.
6. **The sample of the PAPER to be used is required to be submitted with tender duly stamped with SEAL of the firm.** The paper of the printed question paper/booklet etc. may be got tested, if felt necessary. If the paper is not found as per specifications in the finished product, the supplier shall be penalized by either rejecting the whole lot of the material or penalty of proportionate cost, as may be decided by the undersigned while reserving all the rights in this regard, further without prejudice to blacklist the supplier accordingly, if deemed fit.
7. In the event of acceptance of the quotation and placing of the order for purchase, the articles ordered may be subjected to an inspection by the undersigned or representatives and are liable to be rejected if the articles supplied are not according to the approved samples or do not confirm to the specifications prescribed.
8. The printer should have at least one single colour & one A4 Colour offset machine, in-house Plate making, stitching & Binding unit. The printing facilities of the firm may be subjected to physical inspection by the team of this office, if required. The firm owning web printing machines will be treated advantageous for speedy completion of works, if other conditions are same.
9. ***For the printing of Question Papers, an experience of at least 3 years is must in the field of printing of question papers of confidential nature.*** Enclose names of the important clients, work orders and satisfactory performance report from the client/organizations, where they have rendered services/supply should be enclosed.
10. If the supplier fails to supply any quantity of materials within the time stipulated in the supply order, the undersigned will be at liberty to cancel the order and procure the materials from other sources and the EMD amount shall stand forfeited. In case of partial supplies, a penalty @ 0.5% of the balance value shall be deductible for first 15 days and 1% of total value till one month. In case of delivery beyond 1 month, no delivery may be taken by the undersigned and the transaction may stand cancelled with forfeiture of deposited EMD/Security deposits. However, in case of delay on account of unavoidable and beyond control circumstances of the supplier, necessary permission will be taken from the undersigned for extension of the time limits.
11. It would not be binding upon the authority to accept the lowest tender. The authority reserves the right to accept the tender in whole or in part, as may be decided. Any dispute shall be subject to the jurisdiction of appropriate Hon'ble Courts of Madhya Pradesh.
12. **Earnest Money Deposit:**
  - (a) **The EMD of Rs 20,000/-** (Rupees twenty thousand only), will be deposited by the tenderer through bank DD / Pay order drawn i/f/o the "KVS RO Jabalpur" or through NEFT (Account No. 10608976477, IFSC code SBIN0000390). In the event of acceptance of tender, the amount of earnest money will be adjusted against security deposits. The tenders without enclosing EMD will be rejected summarily. The quotations without Earnest Money Deposit, will not be accepted in accordance with Article 182.1 of the Accounts code of KVS.
  - (b) The EMD of those firms whose tenders are not approved will be returned alongwith , the original DD/Pay order deposited with the tender form.
  - (c) **Performance Security Deposit:** The successful bidders will have to deposit the performance security at the rate of **10% of estimated** value within a weeks' time from the date of the award of the contract and should be valid up 90 days after the date of completion of contract. However, the EMD amount will be adjusted against the security deposits. If the accepted bidder fails to remit the performance security within prescribed time, the EMD remitted by him will be forfeited and his bid may be held void. The performance security will

be released only after the successful completion and final payment of the job.

- 13.** Since the works of confidential papers relates to the printing of question papers for various classes of different subjects, they will be required to be KV-wise packed and sealed properly as per the list provided. As per the number of copies required for each subject and school, separate packets should be prepared. The question papers will be kept in polythene bags and is covered by paper bag with seal on each packet, a slip with following particulars should be pasted :- 1. Class \_\_\_\_\_, Subject \_\_\_\_\_ No. of Question papers\_\_\_\_\_ & Name of KV the particulars of the same will be given to the successful bidder. The question papers bundles should be delivered at five different cluster in charge Kendriya Vidyalaya as per the list given in Annexure-I. **No Separate delivery charges will be paid.**

***High security & confidentiality ought to be observed for this work.*** In case of any leakages on any contents of the question paper under printing, the whole lot of the paper will be rejected at the cost of the Printer and the printer will be required to print afresh paper on a single cost. Due to confidentiality aspects and experience with KVS required for the said works, the undersigned reserves all the rights for placing the orders for question papers to any supplier at the L1 rates quoted by any other bidder, if deemed fit, in the interest of the organization. The printing of materials other than question paper will be done as & when required basis. The delivery of them to be made at KVS, RO Jabalpur.

14. **Payment:** Within 30 working days of the satisfactory supply of the complete consignment with no defects and after verification from the supplied locations. The random samples will also be checked at different supply centres/press.
15. Further in case the L1 tenderer for the highest slab will be declared overall successful bidder for the printing assignment. However, the said L1 tenderer shall be liable to execute the printing works of other slabs at the lowest rates quoted by any other firm for that respective slab. Further, in case, the L1 tenderer for the printing assignments quotes higher rates for allied assignments viz Cover page /delivery charges etc wherever applicable, the same will be deemed negotiated/lowered down at par with the L1 rates for allied items of other bidder, since the prime activity for the evaluation of lowest rates would be printing & supply of the printing material and as such the allied materials are merely complementary items to the printing assignments. (However, in case of an attempt of a non- serious bidder to quote unrealistically lower rates to pre-empt the chances of a successful/bonafide bidder, the lowest rates quoted by such a bidder shall be acceptable only if falling within 50% range of the L1 rates of successful bidder), with all further discretion available to the purchase committee /KVS to take a final decision in this regard.

**16. TOLERANCE CLAUSE**

It is further clarified that the quantities for the said materials and its pages as shown in the volume of work, may get varied. Hence, the purchaser reserves the right for ten percent (10%) plus/minus in the quantities of the printing material while placing the supply order as the rates to be quoted are for the estimated quantities only.

**17. Unresponsive tenders**

The following kind of tenders will be treated as unresponsive tenders:

- i) Not meeting the qualifying criteria i.e. carrying required financial/solvency status, regd. with the appropriate authorities for carrying out the described works, furnishing the declaration regarding blacklisting on stamp paper etc.
- iii) Unsigned tender document/terms & conditions/pricing bid document
- iv) The specification of the paper attached with the tender document not found of the quality asked for.
- v) The tenderer not agreeing to any of the terms & conditions so listed. The bidder should not impose any counter condition and in such case tender shall be summarily rejected.
- vi) The contractor shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. No under letting or subletting to any person or body corporate for the execution of the contract or any other part thereof is

permitted under any circumstances.

- vii) **False Information:** In the event of furnishing false/incorrect information by the bidder, the EMD in respect of such bidder shall be forfeited. Further during the performance of the contract if it is detected that the contract has been obtained by furnishing the false/incorrect information in the tender, the agreement is liable to be terminated and performance security and other payments due to the contractor shall be forfeited without prejudice to the contractor liable to be blacklisted accordingly.

18. The undersigned does not bind him-self to accept the lowest quotation and reserves the right to accept the quotation in whole or, in part, i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as may be decided. Also, any of the terms & conditions for Technical qualification is liable to be relaxed by the undersigned in the interest of the organisation, if felt necessary. Accordingly, **the undersigned reserves the right to reject any or all tenders without assigning any reasons thereof, either in full or in part.**

(TAJUDDIN SHAIK )  
Deputy Commissioner, KVS, RO, Jabalpur

#### **AGREEMENT**

I/We hereby undertake that all the technical & commercial tender conditions and other terms & conditions mentioned in this document from 1 to 19 or any changed conditions prior to the dead line for submission of bids shall be accepted to us and I/We shall abide by the same fully.

(Signature of Prop / Manager) Full Name with  
Date/Rubber stamp /GST No. etc of the firm

Kendriya Vidyalaya Sangathan, Regional Office, Jabalpur (MP)

**TENDER FROM**

**PART - II**

Name of the Tenderer / Supplier \_\_\_\_\_

Seal \_\_\_\_\_

The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan,  
Regional Office,  
**Jabalpur (M.P.)**

Subject :- Rates for the supply of Printing Materials.

| Sl. No. | Description of material / Brief specifications  | Quantity (in copies) for printing | Rate for per page printing in Rupees | GST rate in % | GST Amount in Rupees | Total Amount inclusive of GST in Rupees |
|---------|---|-----------------------------------|--------------------------------------|---------------|----------------------|---|
| 1.(a)   | <b>Printing of question papers</b><br>Black text Printing & supply of confidential Question papers :- 8.5”X10.5” finished size using 60 GSM, normal paper, including DTP, setting, block designing, stapling, folding <b>(Single side Printing) including Packing in double envelope sealed (Cloth line envelop)</b> with subject wise and Vidyalaya wise.<br><br><b>Note:-</b> It is necessary to distribute the question papers by the Printer/Supplier to the Cluster Incharge KVs at <b>Jabalpur, Satna, Katni, Chhindwara &amp; Shahdol</b> cluster Incharge Vidyalaya wise and subject wise (List of Cluster Incharge KVs enclosed)<br><br>8.5”X10.5” साइज, 60 जीएसएम, सामान्य पेपर, श्वेत-श्यामपृष्ठ के <u>एक तरफ मुद्रण</u> की दरें सील बंद दोहरे लिफाफे में विषयवार एवं विद्यालय एवं विद्यालय वार पैकिंग सहित। प्रश्नपत्रों को <u>जबलपुर, सतना, कटनी, छिंदवाड़ा, एवं शहडोल स्थित संकुल विद्यालयों</u> में वितरण हेतु पहुंचाने की व्यवस्था संबंधित फर्म को विषयवार एवं संकुलवार करना अनिवार्य है। (संकुल सूची संलग्न) | Upto 500                          |                                      |               |                      |   |
|         |   | 501-1000                          |                                      |               |                      |   |
|         |   | 1001-2000                         |                                      |               |                      |   |
|         |   | 2001-5000                         |                                      |               |                      |   |
|         |   | 5001- above                       |                                      |               |                      |   |

| Sl. No.   | Description of material / Brief specifications  | Quantity (in copies) for printing | Rate for per page printing in Rupees | GST rate in % | GST Amount in Rupees | Total Amount inclusive of GST in Rupees |
|-----------|---|-----------------------------------|--------------------------------------|---------------|----------------------|---|
| 1.<br>(b) | <p><b>Printing of question papers</b><br/>Black text Printing &amp; supply of confidential Question papers :- 8.5"X10.5" finished size using 60 GSM, normal paper, including DTP, setting, block designing, stapling, folding (<b>Both side Printing</b>) including Packing in <b>double envelope sealed (Cloth line envelop)</b> with subject wise and Vidyalaya wise.</p> <p><b>Note:-</b>It is necessary to distribute the question papers by the Printer/Supplier to the Cluster Incharge KVs at <b>Jabalpur, Satna, Katni, Chhindwara &amp; Shahdol</b> cluster Incharge Vidyalaya wise and subject wise (List of Cluster Incharge KVs enclosed)</p> <p>8.5"X10.5" साईज, 60, जीएसएम, सामान्य पेपर,श्वेत -श्यामपृष्ठ के <u>दोनों तरफ मुद्रण</u> की दरें सील बंद लिफाफे में विषयवार एवं विद्यालय एवं विद्यालय वार पैकिंग सहित।<br/>प्रश्नपत्रों को <u>जबलपुर, सतना,कटनी, छिंदवाड़ा ,एवं शहडोल</u> स्थित संकुल फर्म को विषयवार एवं संकुलवार करना अनिवार्य है। (संकुल सूची संलग्न)</p> | Upto 500                          |                                      |               |                      |   |
|           |   | 501-1000                          |                                      |               |                      |   |
|           |   | 1001-2000                         |                                      |               |                      |   |
|           |   | 2001-5000                         |                                      |               |                      |   |
|           |   | 5001- above                       |                                      |               |                      |   |
|           |   |                                   |                                      |               |                      |   |

| Sl. No.   | Description of material / Brief specifications  | Quantity (in copies) for printing | Rate for per page printing in Rupees | GST rate in % | GST Amount in Rupees | Total Amount inclusive of GST in Rupees |
|-----------|---|-----------------------------------|--------------------------------------|---------------|----------------------|---|
| 1.<br>(c) | <p><b>Printing of question papers</b><br/>Black text Printing &amp; supply of confidential Question papers :- 8.5"X10.5" finished size using 64 GSM, Maplitho paper, including DTP, setting, block designing, stapling, folding (<b>Single side Printing</b>).</p> <p>Packing in <b>double envelope sealed (Cloth line envelop)</b> with subject wise and Vidyalaya wise.</p> <p><b>Note:-</b> It is necessary to distribute the question papers by the Printer/Supplier to the Cluster Incharge KVs at <b>Jabalpur, Satna, Katni, Chhindwara &amp; Shahdol</b> cluster Incharge Vidyalaya wise and subject wise (List of Cluster Incharge KVs enclosed)</p> <p>8.5"X10.5" साईज, 64 जीएसएम मैपलिथो पेपर, श्वेत -श्यामपृष्ठ के <u>एक तरफ मुद्रण</u> की दरें (DTP, setting, block designing, stapling, folding) सील बंद दोहरे लिफाफे (<b>Cloth line envelop</b>) में विषयवार एवं विद्यालय एवं</p> | Upto 500                          |                                      |               |                      |   |
|           |   | 501-1000                          |                                      |               |                      |   |
|           |   | 1001-2000                         |                                      |               |                      |   |
|           |   | 2001-5000                         |                                      |               |                      |   |
|           |   | 5001- above                       |                                      |               |                      |   |
|           |   |                                   |                                      |               |                      |   |



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|--|--|--|--|--|--|
| विद्यालय वार पैकिंग सहित । प्रश्नपत्रों को <u>जबलपुर, सतना,कटनी, छिंदवाड़ा ,एवं शहडोल</u> स्थित संकुल फर्म को विषयवार एवं संकुलवार करना अनिवार्य है। (संकुल सूची संलग्न) |  |  |  |  |  |
|--|--|--|--|--|--|

| Sl. No.   | Description of material / Brief specifications   | Quantity (in copies) for printing | Rate for per page printing in Rupees | GST rate in % | GST Amount in Rupees | Total Amount inclusive of GST in Rupees |
|-----------|--|-----------------------------------|--------------------------------------|---------------|----------------------|---|
| 1.<br>(d) | <p><b>Printing of question papers</b><br/>Black text Printing &amp; supply of confidential Question papers :- 8.5”X10.5” finished size using 64 GSM, Maplitho paper, including DTP, setting, block designing, stapling, folding (<b>Both side Printing</b>).including Packing in <b>double envelope sealed (Cloth line envelop)</b> with subject wise and Vidyalaya wise.<br/><b>Note:-</b> It is necessary to distribute the question papers by the Printer/Supplier to the Cluster Incharge KVs at <b>Jabalpur, Satna, Katni, Chhindwara &amp; Shahdol</b> cluster Incharge Vidyalaya wise and subject wise (List of Cluster Incharge KVs enclosed)</p> <p>8.5”X10.5” साईज, 64 जीएसएम, मैपलिथो पेपर, श्वेत-श्याम के दोनो तरफ मुद्रण की दरें (DTP, setting, block designing, stapling, folding) सील बंद दोहरे लिफाफे (<b>Cloth line envelop</b>) में विषयवार एवं विद्यालय वार पैकिंग सहित ।<br/>प्रश्नपत्रों को <u>जबलपुर, सतना,कटनी, छिंदवाड़ा ,एवं शहडोल</u> स्थित संकुल फर्म को विषयवार एवं संकुलवार करना अनिवार्य है। (संकुल सूची संलग्न)</p> | Upto 500                          |                                      |               |                      |   |
|           |  | 501-1000                          |                                      |               |                      |   |
|           |  | 1001-2000                         |                                      |               |                      |   |
|           |  | 2001-5000                         |                                      |               |                      |   |
|           |  | 5001- above                       |                                      |               |                      |   |

| Sl. No.   | Description of material / Brief specifications  | Size of booklet/ No. of pages to be print | Quantity of booklet | Rate for per booklet printing in Rupees | GST rate in % | GST Amount in Rupees | Total Amount inclusive of GST in Rupees |
|-----------|---|---|---------------------|---|---------------|----------------------|---|
| 2.<br>(a) | <p><b>सोवेनियर बुकलेट</b><br/><b>SOVENIER BOOKLET</b><br/>ए-4 साईज, अंदर के पृष्ठ एवं कवर पेज मल्टीकलर , हार्ड कार्डशीट ग्लेज्ड पेपर दोनो तरफ मुद्रण एवं बाइडिंग/स्टिचिंग आदि चार्जेज सहित निम्नानुसार जीएसएम में (कवर पेज सहित) बुकलेट मुद्रण की दर</p> <p>अंदर के पृष्ठ: 110 जीएसएम<br/>कवर पेज: 210 जीएसएम</p> | <b>1-50 pages</b>                         | Upto 50             |   |               |                      |   |
|           |   |   | 51-100              |   |               |                      |   |
|           |   |   | 101-150             |   |               |                      |   |
|           |   |   | 151-200             |   |               |                      |   |
|           |   |   | 201-300             |   |               |                      |   |
|           |   |   | 301-400             |   |               |                      |   |
|           |   |   | 401 & above         |   |               |                      |   |
|           |   | <b>51-100</b>                             | Upto 50             |   |               |                      |   |
|           |   |   | 51-100              |   |               |                      |   |
|           |   |   | 101-150             |   |               |                      |   |
|           |   |   | 151-200             |   |               |                      |   |

|           |   |                     |             |  |  |  |  |
|-----------|---|---------------------|-------------|--|--|--|--|
|           | A-4 size booklet, cover page & inner page multi colour, hard cardsheet, glazed paper, Rate for booklet <b><u>both side printing</u></b> with binding / stitching etc. charges (including cover page) for following GSM<br>Inner Page : 110 GSM<br>Cover page : 210 GSM  | <b>pages</b>        | 201-300     |  |  |  |  |
|           |   |                     | 301-400     |  |  |  |  |
|           |   |                     | 401 & above |  |  |  |  |
| 2.<br>(b) | <b>सोवेनियर बुकलेट</b><br><b>SOVENIER BOOKLET</b><br>ए-4 साईज, अंदर के पृष्ठ एवं कवर पेज मल्टीकलर , हार्ड कार्डशीट ग्लेज्ड पेपर दोनो तरफ मुद्रण एवं बाइडिंग/स्टिचिंग आदि चार्जेज सहित निम्नानुसार जीएसएम में (कवर पेज सहित) बुकलेट मुद्रण की दर<br>अंदर के पृष्ठ: 170 जीएसएम<br>कवर पेज: 210 जीएसएम<br>A-4 size booklet, cover page & inner page multi colour, hard cardsheet, glazed paper, Rate for booklet <b><u>both side printing</u></b> with binding / stitching etc. charges (including cover page) for following GSM<br>Inner Page : 170 GSM<br>Cover page : 210 GSM | <b>1-50 pages</b>   | Upto 50     |  |  |  |  |
|           |   |                     | 51-100      |  |  |  |  |
|           |   |                     | 101-150     |  |  |  |  |
|           |   |                     | 151-200     |  |  |  |  |
|           |   |                     | 201-300     |  |  |  |  |
|           |   |                     | 301-400     |  |  |  |  |
|           |   |                     | 401 & above |  |  |  |  |
|           |   | <b>51-100 pages</b> | Upto 50     |  |  |  |  |
|           |   |                     | 51-100      |  |  |  |  |
|           |   |                     | 101-150     |  |  |  |  |
|           |   |                     | 151-200     |  |  |  |  |
|           |   |                     | 201-300     |  |  |  |  |
|           |   |                     | 301-400     |  |  |  |  |
|           |   |                     | 401 & above |  |  |  |  |
| 2.<br>(c) | <b>सोवेनियर बुकलेट</b><br><b>SOVENIER BOOKLET</b><br>ए-4 साईज, अंदर के पृष्ठ एवं कवर पेज मल्टीकलर , हार्ड कार्डशीट ग्लेज्ड पेपर दोनो तरफ मुद्रण एवं बाइडिंग/स्टिचिंग आदि चार्जेज सहित निम्नानुसार जीएसएम में (कवर पेज सहित) बुकलेट मुद्रण की दर<br>अंदर के पृष्ठ: 210 जीएसएम<br>कवर पेज: 270 जीएसएम<br>A-4 size booklet, cover page & inner page multi colour, hard cardsheet, glazed paper, Rate for booklet <b><u>both side printing</u></b> with binding / stitching etc. charges (including cover page) for following GSM<br>Inner Page : 210 GSM<br>Cover page : 270 GSM | <b>1-50 pages</b>   | Upto 50     |  |  |  |  |
|           |   |                     | 51-100      |  |  |  |  |
|           |   |                     | 101-150     |  |  |  |  |
|           |   |                     | 151-200     |  |  |  |  |
|           |   |                     | 201-300     |  |  |  |  |
|           |   |                     | 301-400     |  |  |  |  |
|           |   |                     | 401 & above |  |  |  |  |
|           |   | <b>51-100 pages</b> | Upto 50     |  |  |  |  |
|           |   |                     | 51-100      |  |  |  |  |
|           |   |                     | 101-150     |  |  |  |  |
|           |   |                     | 151-200     |  |  |  |  |
|           |   |                     | 201-300     |  |  |  |  |
|           |   |                     | 301-400     |  |  |  |  |
|           |   |                     | 401 & above |  |  |  |  |
|           |   |                     | 51-100      |  |  |  |  |
|           |   |                     | 101-150     |  |  |  |  |
|           |   |                     | 151-200     |  |  |  |  |
|           |   |                     | 201-300     |  |  |  |  |
|           |   |                     | 301-400     |  |  |  |  |
|           |   |                     | 401 & above |  |  |  |  |

| Sl. No.   | Description of material / Brief specifications  | Quantity (in copies) for printing | Rate for per page <u>one side printing</u> in Rupees | GST rate in % | GST Amount in Rupees | Total Amount inclusive of GST in Rupees |
|-----------|---|-----------------------------------|--|---------------|----------------------|---|
| 3.<br>(a) | <b>प्रमाण पत्र</b><br><u>एक तरफ मुद्रण</u> केन्द्रीयविद्यालय संगठन के नए लोगो सहित 210 जीएसएम ए-4 आकार मल्टी कलर में हिन्दी एवं अंग्रेजी दोनो भाषाओं में।<br>प्रमाण पत्र का सरल क्रमांक प्रमाण पत्र के पीछे लिखना है।<br><b>CERTIFICATE</b><br><u>One side printing</u> with new logo of Kendriya Vidyalaya Sangathan A4 size paper, 210 GSM with multi colouring in English & Hindi both languages<br>Serial no. is to be printed on back side of the certificates | Upto 50                           |  |               |                      |   |
|           |   | 51-100                            |  |               |                      |   |
|           |   | 101-200                           |  |               |                      |   |
|           |   | 201-300                           |  |               |                      |   |
|           |   | 301-400                           |  |               |                      |   |
|           |   | 401-500                           |  |               |                      |   |
|           |   | 501-1000                          |  |               |                      |   |
|           |   | 1001-2500                         |  |               |                      |   |
|           |   | 2501-3000                         |  |               |                      |   |
|           |   | 3001-4000                         |  |               |                      |   |
|           |   | 4001-5000                         |  |               |                      |   |
|           |   | 5001 & above                      |  |               |                      |   |
| 3.<br>(b) | <b>प्रमाण पत्र</b><br><u>एक तरफ मुद्रण</u> केन्द्रीयविद्यालय संगठन के नए लोगो सहित 250 जीएसएम ए-4 आकार मल्टी कलर में हिन्दी एवं अंग्रेजी दोनो भाषाओं में।<br>प्रमाण पत्र का सरल क्रमांक प्रमाण पत्र के पीछे लिखना है।<br><b>CERTIFICATE</b><br><u>One side printing</u> with new logo of Kendriya Vidyalaya Sangathan A4 size paper, 250 GSM with multicolouring in English & Hindi both languages<br>Serial no. is to be printed on back side of the certificates  | Upto 50                           |  |               |                      |   |
|           |   | 51-100                            |  |               |                      |   |
|           |   | 101-200                           |  |               |                      |   |
|           |   | 201-300                           |  |               |                      |   |
|           |   | 301-400                           |  |               |                      |   |
|           |   | 401-500                           |  |               |                      |   |
|           |   | 501-1000                          |  |               |                      |   |
|           |   | 1001-2500                         |  |               |                      |   |
|           |   | 2501-3000                         |  |               |                      |   |
|           |   | 3001-4000                         |  |               |                      |   |
|           |   | 4001-5000                         |  |               |                      |   |
|           |   | 5001 & above                      |  |               |                      |   |
| 3<br>(c)  | <b>प्रमाण पत्र</b><br><u>एक तरफ मुद्रण</u> केन्द्रीयविद्यालय संगठन के नए लोगो सहित 300 जीएसएम ए-4 आकार मल्टी कलर में हिन्दी एवं अंग्रेजी दोनो भाषाओं में।<br>प्रमाण पत्र का सरल क्रमांक प्रमाण पत्र के पीछे लिखना है।<br><b>CERTIFICATE</b><br><u>One side printing</u> with new logo of Kendriya Vidyalaya Sangathan A4 size paper, 300 GSM with multicolouring in English & Hindi both languages<br>Serial no. is to be printed on back side of the certificates  | Upto 50                           |  |               |                      |   |
|           |   | 51-100                            |  |               |                      |   |
|           |   | 101-200                           |  |               |                      |   |
|           |   | 201-300                           |  |               |                      |   |
|           |   | 301-400                           |  |               |                      |   |
|           |   | 401-500                           |  |               |                      |   |
|           |   | 501-1000                          |  |               |                      |   |
|           |   | 1001-2500                         |  |               |                      |   |
|           |   | 2501-3000                         |  |               |                      |   |
|           |   | 3001-4000                         |  |               |                      |   |
|           |   | 4001-5000                         |  |               |                      |   |
|           |   | 5001 & above                      |  |               |                      |   |

| Sl. No.   | Description of goods / equipments / Brief specifications   | Quantity (in copies) for printing | Rate for <u>booklet printing</u> in Rupees | GST rate in % | GST Amount in Rupees | Total Amount inclusive of GST in Rupees |
|-----------|--|-----------------------------------|--|---------------|----------------------|---|
| 4.<br>(a) | <b>ANNUAL PERFORMANCE APPRAISAL REPORT</b><br><b>Group A Officer</b><br>A-4 size booklet containing 10 pages (Inner page 70 gsm with both side printing & cover page 137 gsm pink colour one side printing with coloured logo) as per specification of KVS | Upto 05                           |  |               |                      |   |
|           |  | 06-10                             |  |               |                      |   |
|           |  | 11-20                             |  |               |                      |   |
|           |  | 21-30                             |  |               |                      |   |
|           |  | 31-50                             |  |               |                      |   |
|           |  | 51 & above                        |  |               |                      |   |
| 4.<br>(b) | <b>Group B Officer</b><br>A-4 size booklet containing 10 pages (Inner page 70 gsm with both side printing & cover page blue colour 137 gsm one side printing with coloured logo) as per specification of KVS   | Upto 20                           |  |               |                      |   |
|           |  | 21-50                             |  |               |                      |   |
|           |  | 51-70                             |  |               |                      |   |
|           |  | 71-100                            |  |               |                      |   |
|           |  | 100 & above                       |  |               |                      |   |
| 4.<br>(c) | <b>Non Teaching Staff</b><br>A-4 size booklet containing 10 pages (Inner page 70 gsm with both side printing & cover page yellow colour 137 gsm one side printing with coloured logo) as per specification of KVS  | Upto 100                          |  |               |                      |   |
|           |  | 101-300                           |  |               |                      |   |
|           |  | 301-500                           |  |               |                      |   |
|           |  | 501-700                           |  |               |                      |   |
|           |  | 701-1000                          |  |               |                      |   |
|           |  | 1000 & above                      |  |               |                      |   |
| 4.<br>(d) | <b>Teaching Staff</b><br>A-4 size booklet containing 11 pages (Inner page 70 gsm with both side printing last page one side printing) (Cover page green colour 137 gsm one side printing with colour logo) as per specification of KVS                     | Upto 100                          |  |               |                      |   |
|           |  | 101-300                           |  |               |                      |   |
|           |  | 301-500                           |  |               |                      |   |
|           |  | 501-700                           |  |               |                      |   |
|           |  | 701-1000                          |  |               |                      |   |
|           |  | 1000 & above                      |  |               |                      |   |

We agree to supply the above printed materials in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warranty/guarantee of 12 months shall apply to the offered goods.

Bid Security of Rs.....(Rupees.....)  
is furnished herewith vide Bank Draft No.....dated.....drawn on.....

Signature of Tenderer \_\_\_\_\_

With seal, date and time \_\_\_\_\_

**KENDRIYA VIDYALAYA SANGATHAN**  
**REGIONAL OFFICE, JABALPUR**

**CLUSTER-WISE DISTRIBUTION OF KVs FOR 2019-20 (NEW)**

F.No.220350/2016/KVS(JBP)/AC/

Date : ---.---.2019

| S. No. | Name of Cluster | KVs included in the Cluster |  | Cluster-In-charge Principal   |
|--------|-----------------|-----------------------------|--|---|
| 01     | Jabalpur -I     | 1                           | Jabalpur COD                                   | Sh. A. S. Thakur, Principal<br>KV GCF No.1, Jabalpur<br>Ph No:- 0761-2678853<br>Mob :- 9479649001 |
|        |                 | 2                           | Jabalpur OFK                                   |   |
|        |                 | 3                           | Jabalpur CMM                                   |   |
|        |                 | 4                           | Jabalpur GCF No.1                              |   |
|        |                 | 5                           | Jabalpur GCF No.2                              |   |
|        |                 | 6                           | Jabalpur VF ( S1 & S2)                         |   |
| 02     | Jabalpur-II     | 1                           | Jabalpur 1STC (S1& S2)                         | Smt. Deepti Swaroop,<br>Principal, KV TFRI, JABALPUR<br>Ph.No. 0761-2840480<br>Mob:- 9425633432   |
|        |                 | 2                           | Jabalpur Garha                                 |   |
|        |                 | 3                           | Jabalpur TFRI                                  |   |
|        |                 | 4                           | Dindori  |   |
|        |                 | 5                           | Narsingpur                                     |   |
|        |                 | 6                           | Mandla   |   |
| 03     | Satna           | 1                           | Panna  | Shri. A.C. Rajput, Principal<br>KV Panna<br>Ph. No :-07732-250280<br>Mob:-9425166894              |
|        |                 | 2                           | Chhatarpur                                     |   |
|        |                 | 3                           | Rewa No.1                                      |   |
|        |                 | 4                           | Rewa No.2                                      |   |
|        |                 | 5                           | Satna No.1                                     |   |
|        |                 | 6                           | Satna No.2                                     |   |
|        |                 | 7                           | Sidhi  |   |
| 04     | KATNI           | 1                           | Damoh  | Shri. Anoop Awasthi<br>Principal<br>KV Damoh<br>Ph. No:- 07812-223224<br>Mob:- 9453697080         |
|        |                 | 2                           | Dhana  |   |
|        |                 | 3                           | Sagar No.1                                     |   |
|        |                 | 4                           | Sagar No.2                                     |   |
|        |                 | 5                           | Sagar No.3                                     |   |
|        |                 | 6                           | Sagar No.4 ( Hari singh Gaur Sagar University) |   |
|        |                 | 7                           | Singrauli                                      |   |
|        |                 | 8                           | Jayant Colliery                                |   |
|        |                 | 9                           | Katni O.F.                                     |   |
|        |                 | 10                          | Katni NKJ                                      |   |
|        |                 | 11                          | Hatta  |   |
| 05     | Chhindwara      | 1                           | ChhindwaraNo.1(S1&S2)                          | Shri. V.K. Garg<br>Principal<br>KV Chhindwara No 1<br>Ph. No:- 07162-245055<br>Mob:-7049647991    |
|        |                 | 2                           | Balaghat                                       |   |
|        |                 | 3                           | Malajkhand                                     |   |
|        |                 | 4                           | Barkuhi  |   |
|        |                 | 5                           | Chhindwara No.2                                |   |
|        |                 | 6                           | Seoni  |   |
|        |                 | 7                           | Jamai  |   |
|        |                 | 8                           | Pandurna                                       |   |
|        |                 | 9                           | Chourai  |   |
|        |                 | 10                          | Lakhnadaun                                     |   |
| 06     | Shahdol         | 1                           | Nowrozabad                                     | Shri Anosh Samson<br>Principal<br>KV Dhanpuri<br>Ph. No:- 07652-250235<br>Mob:- 9604536576        |
|        |                 | 2                           | Umaria   |   |
|        |                 | 3                           | Shahdol  |   |
|        |                 | 4                           | Dhanpuri                                       |   |
|        |                 | 5                           | Jamuna Colliery                                |   |
|        |                 | 6                           | Amarkantak                                     |   |
|        |                 | 7                           | Anuppur  |   |